

City of San Leandro

Meeting Date: February 1, 2016

Staff Report

File Number: 16-042 Agenda Section: CONSENT CALENDAR

Agenda Number: 8.G.

TO: City Council

FROM: Chris Zapata

City Manager

BY: Lianne Marshall

Assistant City Manager

FINANCE REVIEW: David Baum

Finance Director

TITLE: Staff Report for Resolution Adopting the Assistant City Manager and Police

Chief Salary Schedules

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve a resolution to adopt the salary schedules for the Assistant City Manager and Police Chief.

BACKGROUND

On June 1, 2015 and January 1, 2016, the Assistant City Manager and Police Chief received salary increases in accordance with the terms of their respective employment agreements.

In accordance with California Code of Regulations Section 570.5, a salary schedule is required in a format that identifies the position title, the pay rate, the effective date, the range, and be duly approved and adopted by the employer's governing body. Approval of the salary schedules will comply with CalPERS' requirement for publicly available pay schedules.

Fiscal Impacts

The 2015-16 General Fund adopted budget will be adjusted to reflect increases in the Assistant City Manager and Police Chief's salary and benefits of approximately \$25,000 total.

. The additional cost of the increases will be covered by salary savings for FY 2015-16.

ATTACHMENTS

Attachments to Resolution

- Salary Schedule for Assistant City Manager, effective June 1, 2015
- Salary Schedule for Police Chief, effective June 1, 2015
- Salary Schedule for Assistant City Manager, effective January 1, 2016

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Salary Schedule for Police Chief, effective January 1, 2016

PREPARED BY: Emily Hung, Human Resources Manager, City Manager's Office



City of San Leandro

Meeting Date: February 1, 2016

Resolution - Council

File Number: 16-043 Agenda Section: CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Chris Zapata

City Manager

BY: Lianne Marshall

Assistant City Manager

FINANCE REVIEW: David Baum

Finance Director

TITLE: RESOLUTION Approving Publicly Available Pay Schedules as Required by

California Code of Regulations, Title 2, Section 570.5 for the Assistant City

Manager and Police Chief

WHEREAS, California Code of Regulations, Title 2, section 570.5, requires CalPERS member agencies to have duly approved and adopted publicly available pay schedules; and

WHEREAS, the pay schedules must meet the following criteria: position title for the employee positions, pay rate for the positions, and time bases for the pay rate positions; and

WHEREAS, this regulation requires this criteria be contained in a single Council approved document; and

WHEREAS, the attached pay schedules meet the above requirements; and

WHEREAS, the City Council approved employment agreements for the Assistant City Manager and Police Chief on December 12, 2012; and

WHEREAS, the Assistant City Manager and Police Chief received salary increases on June 1, 2015 and January 1, 2016 in accordance with the terms of their employment agreements.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

That the Assistant City Manager and Police Chief salary schedules, attached hereto, are hereby adopted.

BE IT FURTHER RESOLVED that the attached Exhibits are part of this resolution.

CITY OF SAN LEANDRO

Assistant City Manager Classification Effective 6/1/2015

CLASSIFICATION	Monthly
Assistant City Manager	\$ 16,986.00

CITY OF SAN LEANDRO Police Chief Classification Effective 6/1/2015

CLASSIFICATION	Monthly
Police Chief	\$ 16,986.00

CITY OF SAN LEANDRO

Assistant City Manager Classification Effective 1/1/2016

CLASSIFICATION	Monthly
Assistant City Manager	\$ 19,349.00

CITY OF SAN LEANDRO Police Chief Classification Effective 1/1/2016

CLASSIFICATION	Monthly
Police Chief	\$ 19,349.00